

SURREY HEATH BOROUGH COUNCIL

Surrey Heath House
Knoll Road
Camberley
Surrey
GU15 3HD

Tuesday, 5 April 2016

To: The Members of the Surrey Heath Borough Council

Dear Councillor,

You are hereby summoned to attend a meeting of Surrey Heath Borough Council to be held in the Council Chamber, Surrey Heath House on Wednesday, 13 April 2016 at 7.00 pm. The business which it is proposed to transact at the meeting is set out below.

Please note that this meeting will be recorded.

Yours sincerely

Karen Whelan

Chief Executive

1. Apologies for Absence

To report apologies for absence.

2. Minutes

To approve as a correct record, the minutes of the meeting of the Council held on 24 February 2016.

3. Mayor's Announcements

4. Leader's Announcements

5. Declarations of Interest

Members are invited to declare any Disclosable Pecuniary Interests and non-pecuniary interests they may have with respect to matters which are to be considered at this meeting.

6. Questions from Members of the Public

To answer questions, if any, received under Council Procedure Rule 10 (Paragraph 3 of the Public Speaking Procedure Rules).

7. Questions from Councillors

To deal with questions, if any, received under Council Procedure Rule 11.

8. Executive, Committees and Other Bodies

To receive the open minutes of the following bodies (minutes reproduced in the Minute Book), to answer questions (if any) in accordance with Council Procedure Rule 11.5 and to consider the recommendations as set out below:

- (a) Executive – 1 March and 22 March 2016

Minute 83/E – Pay Award 2016/17

Recommended a pay award of 1% for 2016/17, to be met from the existing salaries budgets.

- (b) Planning Applications Committee – 7 March 2016
- (c) Performance and Finance Scrutiny Committee - 27 January and 23 March 2016 (to follow)
- (d) Licensing Committee – 16 March 2016
- (e) Joint Staff Consultative Group – 17 March 2016
- (f) External Partnerships Select Committee – 29 March 2106
- (g) Audit and Standards Committee - 31 March 2016 (to follow)

9. Governance Working Group (Pages 5 - 64)

To consider the report of the Governance Working Group and the recommendations contained therein.

10. Portfolio Holder's Question Time (Pages 65 - 66)

Councillor Josephine Hawkins, the Corporate Portfolio Holder to answer questions on issues relating to her areas of responsibility (Areas of Responsibility of the Corporate Portfolio Holder are attached).

11. Exclusion of Press and Public

The Mayor to move "That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the consideration of the

business set out in items 12 and 13 below on the ground that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act.”

12. Council, Executive and Committees - Exempt (Pages 67 - 68)

To receive the exempt minutes (reproduced in the Council Minute Book) and to answer questions (if any) in accordance with Council Procedure Rule 11.5.

13. Review of Exempt Items

To review those items or parts thereof which can be released as information available to the public.